UCP COMPLAINT FORM

This Complaint Form may be used to file a complaint subject to iLEAD Hybrid's Uniform Complaint Procedures Policy. Complaints concerning learner fees and/or the LCAP may be filed anonymously if the complaint provides evidence or information leading to evidence to support an allegation of noncompliance. However, if you wish to receive a response, you must provide contact information. Complaints shall be handled in a confidential manner to respect the privacy of all parties to the fullest extent possible. Retaliation in any form for filing of a complaint is prohibited.

Response requested: ☐ Yes ☐ No

Name (Optional for Learner Fee & LCAP Complaints):	Mailing Address (Optional):
Phone Number (Optional):	Email Address (Optional):

Issue of complaint (please check all that apply):

- ☐ Learner Fees
- ☐ Local Control and Accountability Plan ("LCAP")
- ☐ Discrimination, Harassment, Intimidation, or Bullying in Programs or Activities
- ☐ Other Complaint Re: Programs and Activities

Date(s) of Problem: _____

Location of Problem (school name, address, and room number or location): _____

Describe the specific nature of the complaint in detail. You may include as much text as necessary:

_____

_____

_____

_____

Signature: _____ Date: _____

Please file this complaint with the following Responsible Employee:

Nicole Padovich
Director of Human Resources
29477 The Old Road
Castaic, CA 91384
(661) 214-5520
hr@ileadcalifornia.org